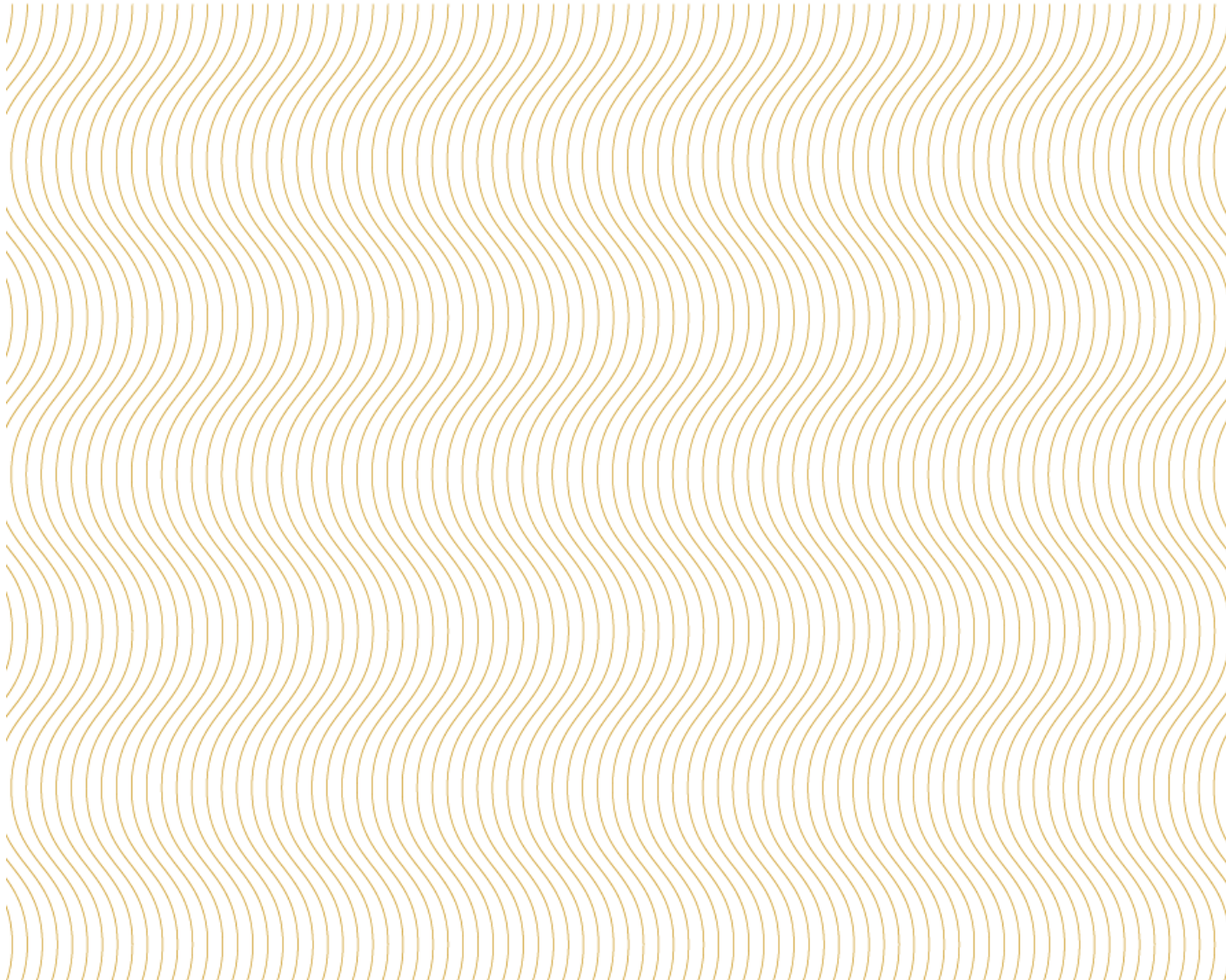


Lease & Sublease
Registration Guide



ABU DHABI GLOBAL MARKET
سوق أبوظبي العالمي





Introduction

Congratulations on choosing ADGM. We have written this guide, to support you through in registering your lease agreement and provide you with insight on what is required in simple terms, and hopefully ease the application process for you.

You can use this guide if you are registering your lease or sublease agreement.

Let's Get Started!

Before you start the application, you should be aware of the documents that you are required to submit during the process. Having these documents ready in advance can lead to a smoother application process for you.

- Signed lease agreement
- Commercial License of tenant (applicable if tenant is not registered in ADGM)
- Passport copies of tenant (applicable if tenant is individual)

Please be aware that the Registrar can request at any time, further documentation to support your application.



Where to access the application form

Applications are only accepted digitally and can be accessed at www.registration.adgm.com and you have to complete the application to Register a Lease.

Create an account

1. Go to ***www.registration.adgm.com*** and select ***Logon/Register***.
2. Select ***Register***.
3. Complete the form and Select ***Create***.

Application form sections

The application form is divided into 5 key sections:

1. General Details
2. Details of Lease
3. Lessor/Landlord Details
4. Lessee/Tenant Details
5. Review

In this document we will walk through each of the sections of the application, and outline the information that is required.

Lease Agreements can be long-term or short-term or sub-lease.

| | |
|---------------------|---|
| Short-term lease | - Duration of lease agreement is 10 years and below |
| Short-term Sublease | - Duration of lease agreement is 10 years and below - Lease agreement is with Business center or subletting it from any of ADGM registered entities. |
| Long-term Lease | - Duration of lease agreement is more than 10 years |



Fees

| Short-term lease or sublease | USD100 per year Example: <table border="1" data-bbox="589 525 1347 730"><thead><tr><th>Commencement Date</th><th>Expiry Date</th><th>Term</th><th>Fee</th></tr></thead><tbody><tr><td>1 Jan 2019</td><td>31 Dec 2019</td><td>1 year</td><td>USD100</td></tr><tr><td>1 Jan 2019</td><td>31 Dec 2021</td><td>3 years</td><td>USD300</td></tr><tr><td>1 Jan 2020</td><td>15 Jan 2021</td><td>considered as 4 years</td><td>USD400</td></tr></tbody></table> | Commencement Date | Expiry Date | Term | Fee | 1 Jan 2019 | 31 Dec 2019 | 1 year | USD100 | 1 Jan 2019 | 31 Dec 2021 | 3 years | USD300 | 1 Jan 2020 | 15 Jan 2021 | considered as 4 years | USD400 |
|------------------------------|--|-----------------------|-------------|------|-----|------------|-------------|--------|--------|------------|-------------|---------|--------|------------|-------------|-----------------------|--------|
| Commencement Date | Expiry Date | Term | Fee | | | | | | | | | | | | | | |
| 1 Jan 2019 | 31 Dec 2019 | 1 year | USD100 | | | | | | | | | | | | | | |
| 1 Jan 2019 | 31 Dec 2021 | 3 years | USD300 | | | | | | | | | | | | | | |
| 1 Jan 2020 | 15 Jan 2021 | considered as 4 years | USD400 | | | | | | | | | | | | | | |
| Long-term Lease | 2% of the rent fee payable for period of 12 months of the lease term calculated either on average rent payable per square meter/foot calculated over the entire period of the lease term in the absence of clearly defined rent fee, or, 2 per cent of rent payable for 12 months of the lease term, if the rent is clearly defined. | | | | | | | | | | | | | | | | |



Short-Term Lease

Duration of lease agreement is 10 years and below.

Section 1: General details

| | |
|--|--|
| <p>Nature of interest * <input type="text" value="Leasehold"/></p> <p>Property Part * <input type="text" value="Unit"/></p> | <p>Select – Leasehold</p> <p>Select - Unit</p> |
| <p>Property Name/ Building Name * <input type="text" value=""/></p> | <p>Select your building name.</p> <p>The Galleria Mall The Galleria Al Maryah Mall Al Sila Tower Al Maqam Tower Al Khatem Tower</p> |
| <p>Details of Unit</p> <p>Unit Usage * <input type="text" value="-- Please Select --"/></p> <p>Floor/Level Number * <input type="text"/></p> <p>Unit Number * <input type="text"/></p> <p>Area in Sq. Metres * <input type="text"/></p> <p>Copy of floor plan / title plan with legal and physical boundaries <input type="button" value="Upload Document"/></p> <p>Supporting Documents <input type="button" value="Upload Document"/></p> | <p>Select Usage – Commercial, Residential or Others</p> <p>Enter Details of Unit – Refer to your lease agreement</p> <p>Upload – floor plan</p> |
| <p>Supporting Documents <input type="button" value="Upload"/></p> | <p>Supporting Documents is not a required field, however if you feel you have any documents to support your application, you can upload at this location.</p> |



Section 2: Details of the Lease

| | |
|--|---|
| <p>Lease Term * <input type="text" value="Short Term (between 1 day and 10 years)"/></p> | <p>Select – Short Term</p> |
| <p>Commencement Date * <i>dd-MMM-yyyy</i> <input type="text"/></p> <p>Expiry Date * <i>dd-MMM-yyyy</i> <input type="text"/></p> | <p>Enter commencement and expiry date – refer to the lease agreement</p> |
| <p>Copy of the lease / memorandum of lease * <input type="button" value="Upload Document"/></p> <p>Is the property subject to any benefits or burdens? * <input type="radio"/> Yes <input checked="" type="radio"/> No</p> | <p>Upload lease agreement and select No in question on benefits and burdens (if applicable)</p> |



Section 3: Lessor/Landlord Details

| | |
|---|--|
| <p>Lessor/Landlord Details</p> <p>Company / Firm Name</p> <p>Company / Firm Name in Arabic</p> <p>Registration Number</p> <p>Place of Registration / Incorporation</p> <p>Legal Entity Structure</p> <p>Governing Law</p> <p>Registered Office Address</p> <p>Certificate Of Incorporation</p> | <p>Details of Lessor/Landlord will appear here. You don't need to enter any information.</p> |
|---|--|



Section 4: Lessee/Tenant Details

| | |
|---|---|
| <p>Individual or Body Corporate <input type="text" value="Individual"/></p> | <p>Individual: If the tenant is a person Body Corporate: If the tenant is an entity</p> |
| <p>If Individual:</p> | |
| <p>Full Name <input type="text" value="-- Please Select --"/> Title * <input type="text" value="Forename(s) *"/> <input type="text" value="Surname *"/> <input type="text" value="Former Names"/> <input type="text" value="Forenames in Arabic"/> <input type="text" value="Surname in Arabic"/> Nationality * <input type="text" value="United Arab Emirates"/> Date of Birth * <input type="text" value="dd-MMM-yyyy"/> <input type="text" value=""/> Occupation <input type="text" value=""/></p> | <p>Please fill in the required information of the tenant. Please ensure that name, Date of Birth and nationality align to the passport details of the individual.</p> |
| <p>Residential Address</p> <p>Unit Number / Level Number * <input type="text"/></p> <p>Building Name * <input type="text"/></p> <p>Street / Area * <input type="text"/></p> <p>PO Box Number <input type="text"/></p> <p>State / Province <input type="text"/></p> <p>Emirate <input type="text" value="Abu Dhabi"/></p> <p>Country * <input type="text" value="United Arab Emirates"/></p> | <p>This must be the residential address of the Tenant. Commercial addresses in this section will not be accepted.</p> |
| <p>Passport Copy * <input type="text" value="Upload Document"/></p> | <p>Passport: Please upload a clear copy of the passport of the Director</p> |
| <p>Witness Qualification * <input type="text" value="Other"/></p> <p>Other Qualification * <input type="text" value="n/a"/></p> | <p>Select – Other Other Qualification - n/a</p> |
| <p><input type="checkbox"/> * I declare that the information in this application and any attachments are true and complete as at the date of this form</p> | <p>Provide declaration - checkbox</p> |
| <p>Presenter Capacity of Presenter * <input type="text" value="-- Please Select --"/></p> | <p>Select if you are the tenant, landlord or the professional advisor.</p> |



If Body Corporate and not registered in ADGM

| | |
|--|--|
| <p>Individual or Body Corporate <input type="text" value="Body Corporate"/></p> <p>Search the registry for a Company/Partnership? *</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p> | <p>Select - Body Corporate</p> <p>Search registry – No</p> |
| <p>Company / Firm Name * <input type="text"/></p> <p>Company / Firm Name in Arabic <input type="text"/></p> <p>Registration Number * <input type="text"/></p> <p>Place of Registration / Incorporation * <input type="text" value="United Arab Emirates"/></p> <p>Legal Entity Structure * <input type="text"/></p> <p>Governing Law * <input type="text"/></p> <p>Registered Office Address</p> <p>Office Number * <input type="text"/></p> <p>Floor * <input type="text"/></p> <p>Building Name * <input type="text"/></p> <p>Street Name of Cluster / Square / Area on the island * <input type="text"/></p> <p>PO Box Number <input type="text"/></p> <p>State / Province <input type="text"/></p> <p>Emirate <input type="text" value="Abu Dhabi"/></p> <p>Country * <input type="text" value="United Arab Emirates"/></p> | <p>Insert the name of the Company that is the tenant, as listed on the lease agreement.</p> <p>Registration number: this is the Commercial License Number of the entity.</p> <p>Place of Registration / Incorporation: The country that the entity has been registered or incorporated in. Please ensure this aligns to the Certificate Of Incorporation or Registration which will be requested to be uploaded later on this page.</p> <p>Registered Office Address: Enter the address of the company.</p> |
| <p>Certificate Of Incorporation * <input type="button" value="Upload Document"/></p> | <p>Certificate Of Incorporation or Registration: Please upload a clear copy of the Certificate of Incorporation or Registration or a document of similar effect.</p> |
| <p>Witness Qualification * <input type="text" value="Other"/></p> <p>Other Qualification * <input type="text" value="n/a"/></p> | <p>Select – Other</p> <p>Other Qualification - n/a</p> |
| <p><input type="checkbox"/> * I declare that the information in this application and any attachments are true and complete as at the date of this form</p> | <p>Provide declaration - checkbox</p> |



| | |
|--|---|
| <p>Presenter</p> <p>Capacity of Presenter * <input type="text" value="-- Please Select --"/></p> | <p>Select if you are the tenant, landlord or the professional advisor.</p> |
| <p><i>If Body Corporate and registered in ADGM</i></p> | |
| <p>Individual or Body Corporate <input type="text" value="Body Corporate"/></p> <p>Search the registry for a Company/Partnership? *</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Search for the Company/Partnership you wish to add as a Lessee * <input type="text"/></p> | <p>Select - Body Corporate</p> <p>Search registry – Yes</p> <p>Enter you company/partnership name and select from the list. The information of the company/partnership will appear on this section.</p> |
| <p>Witness Qualification * <input type="text" value="Other"/></p> <p>Other Qualification * <input type="text" value="n/a"/></p> | <p>Select – Other</p> <p>Other Qualification - n/a</p> |
| <p><input type="checkbox"/> * I declare that the information in this application and any attachments are true and complete as at the date of this form</p> | <p>Provide declaration - checkbox</p> |
| <p>Presenter</p> <p>Capacity of Presenter * <input type="text" value="-- Please Select --"/></p> | <p>Select if you are the tenant, landlord or the professional advisor.</p> |



Short-Term Sublease

Duration of lease agreement is 10 years and below and lease agreement is with Business center (**like Regus, Bloom or WeWork**) or subletting it from any of ADGM registered entities.

Section 1: General details

| <p>Nature of interest * <input type="text" value="Leasehold"/></p> <p>Property Part * <input type="text" value="Subunit"/></p> | <p>Select – Leasehold</p> <p>Select - Subunit</p> | | | | | | | | |
|---|---|--------|---------------------------|---|----------------------|---|----------------------|--|----------------------|
| <p>Select a Registered Lease * <input type="text"/></p> | <p>Type the Lease Registration Number of your Tenant</p> <table border="1"><thead><tr><th>Tenant</th><th>Lease Registration Number</th></tr></thead><tbody><tr><td>Wework/Hub71 (Level 14, 15, 16 Al Khatem Tower)</td><td>LS-ADGM-RA-000001241</td></tr><tr><td>Regus (Level 35 Al Maqam Tower)</td><td>LS-ADGM-RA-000000029</td></tr><tr><td>Bloom (Level 24 Al Sila Tower)</td><td>LS-ADGM-RA-000000074</td></tr></tbody></table> | Tenant | Lease Registration Number | Wework/Hub71 (Level 14, 15, 16 Al Khatem Tower) | LS-ADGM-RA-000001241 | Regus (Level 35 Al Maqam Tower) | LS-ADGM-RA-000000029 | Bloom (Level 24 Al Sila Tower) | LS-ADGM-RA-000000074 |
| Tenant | Lease Registration Number | | | | | | | | |
| Wework/Hub71 (Level 14, 15, 16 Al Khatem Tower) | LS-ADGM-RA-000001241 | | | | | | | | |
| Regus (Level 35 Al Maqam Tower) | LS-ADGM-RA-000000029 | | | | | | | | |
| Bloom (Level 24 Al Sila Tower) | LS-ADGM-RA-000000074 | | | | | | | | |
| <p>Details of Unit</p> <p>Unit Usage</p> <p>Floor/Level Number</p> <p>Unit Number</p> <p>Area in Sq. Metres</p> | <p>Details of your Landlord's unit will appear here.</p> | | | | | | | | |
| <p>Details of Subunit</p> <p>Details of Subunit <input type="text"/></p> | <p>This is the details of your office or desk in business center</p> <p>Example:</p> <p>Office 2425ResCo-work01 Office 14-101</p> | | | | | | | | |
| <p>Supporting Documents <input type="button" value="Upload"/></p> | <p>Supporting Documents is not a required field, however if you feel you have any documents to support your application, you can upload at this location.</p> | | | | | | | | |



Section 2: Details of the Lease

| | |
|---|---|
| <p>Lease Term * <input type="text" value="Short Term (between 1 day and 10 years)"/></p> | <p>Select – Short Term</p> |
| <p>Commencement Date * <i>dd-MMM-yyyy</i> <input type="text"/> </p> <p>Expiry Date * <i>dd-MMM-yyyy</i> <input type="text"/> </p> | <p>Enter commencement and expiry date – refer to the lease agreement</p> |
| <p>Copy of the lease / memorandum of lease * <input type="button" value="Upload Document"/></p> <p>Is the property subject to any benefits or burdens? * <input type="radio"/> Yes <input checked="" type="radio"/> No </p> | <p>Upload lease agreement and select No in question on benefits and burdens (if applicable)</p> |



Section 3: Lessor/Landlord Details

Lessor/Landlord Details

Company / Firm Name

Company / Firm Name in Arabic

Registration Number

Place of Registration / Incorporation

Legal Entity Structure

Governing Law

Registered Office Address

Certificate Of Incorporation

Details of Lessor/Landlord will appear here. You don't need to enter any information.



Section 4: Lessee/Tenant Details

| | |
|---|---|
| <p>Individual or Body Corporate <input type="text" value="Individual"/></p> | <p>Individual: If the tenant is a person Body Corporate: If the tenant is an entity</p> |
| <p>If Individual:</p> | |
| <p>Full Name <input type="text" value="Title * -- Please Select --"/> <input type="text" value="Forename(s) *"/> <input type="text" value="Surname *"/> <input type="text" value="Former Names"/> <input type="text" value="Forenames in Arabic"/> <input type="text" value="Surname in Arabic"/> Nationality * <input type="text" value="United Arab Emirates"/> Date of Birth * <input type="text" value="dd-MMM-yyyy"/> <input type="text" value=""/> Occupation <input type="text" value=""/></p> | <p>Please fill in the required information of the tenant. Please ensure that name, Date of Birth and nationality align to the passport details of the individual.</p> |
| <p>Residential Address</p> <p><input type="text" value="Unit Number / Level Number *"/> <input type="text" value="Building Name *"/> <input type="text" value="Street / Area *"/> <input type="text" value="PO Box Number"/> <input type="text" value="State / Province"/> <input type="text" value="Abu Dhabi"/> <input type="text" value="United Arab Emirates"/></p> | <p>This must be the residential address of the Tenant. Commercial addresses in this section will not be accepted.</p> |
| <p>Passport Copy * <input type="button" value="Upload Document"/></p> | <p>Passport: Please upload a clear copy of the passport of the Director</p> |
| <p>Witness Qualification * <input type="text" value="Other"/> Other Qualification * <input type="text" value="n/a"/></p> | <p>Select – Other Other Qualification - n/a</p> |
| <p><input type="checkbox"/> * I declare that the information in this application and any attachments are true and complete as at the date of this form</p> | <p>Provide declaration - checkbox</p> |
| <p>Presenter Capacity of Presenter * <input type="text" value="-- Please Select --"/></p> | <p>Select if you are the tenant, landlord or the professional advisor.</p> |



| If Body Corporate and not registered in ADGM | |
|--|--|
| <p>Individual or Body Corporate <input type="text" value="Body Corporate"/></p> <p>Search the registry for a Company/Partnership? * <input type="radio"/> Yes <input checked="" type="radio"/> No</p> | <p>Select - Body Corporate</p> <p>Search registry – No</p> |
| <p>Company / Firm Name * <input type="text"/></p> <p>Company / Firm Name in Arabic <input type="text"/></p> <p>Registration Number * <input type="text"/></p> <p>Place of Registration / Incorporation * <input type="text" value="United Arab Emirates"/></p> <p>Legal Entity Structure * <input type="text"/></p> <p>Governing Law * <input type="text"/></p> <p>Registered Office Address</p> <p>Office Number * <input type="text"/></p> <p>Floor * <input type="text"/></p> <p>Building Name * <input type="text"/></p> <p>Street Name of Cluster / Square / Area on the island * <input type="text"/></p> <p>PO Box Number <input type="text"/></p> <p>State / Province <input type="text"/></p> <p>Emirate <input type="text" value="Abu Dhabi"/></p> <p>Country * <input type="text" value="United Arab Emirates"/></p> | <p>Insert the name of the Company that is the tenant, as listed on the lease agreement.</p> <p>Registration number: this is the Commercial License Number of the entity.</p> <p>Place of Registration / Incorporation: The country that the entity has been registered or incorporated in. Please ensure this aligns to the Certificate Of Incorporation or Registration which will be requested to be uploaded later on this page.</p> <p>Registered Office Address: Enter the address of the company.</p> |
| <p>Certificate Of Incorporation * <input type="button" value="Upload Document"/></p> | <p>Certificate Of Incorporation or Registration: Please upload a clear copy of the Certificate of Incorporation or Registration or a document of similar effect.</p> |
| <p>Witness Qualification * <input type="text" value="Other"/></p> <p>Other Qualification * <input type="text" value="n/a"/></p> | <p>Select – Other</p> <p>Other Qualification - n/a</p> |
| <p><input type="checkbox"/> * I declare that the information in this application and any attachments are true and complete as at the date of this form</p> | <p>Provide declaration - checkbox</p> |



| | |
|--|---|
| <p>Presenter</p> <p>Capacity of Presenter * <input type="text" value="-- Please Select --"/></p> | <p>Select if you are the tenant, landlord or the professional advisor.</p> |
| <p><i>If Body Corporate and registered in ADGM</i></p> | |
| <p>Individual or Body Corporate <input type="text" value="Body Corporate"/></p> <p>Search the registry for a Company/Partnership? *</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Search for the Company/Partnership you wish to add as a Lessee * <input type="text"/></p> | <p>Select - Body Corporate</p> <p>Search registry – Yes</p> <p>Enter you company/partnership name and select from the list. The information of the company/partnership will appear on this section.</p> |
| <p>Witness Qualification * <input type="text" value="Other"/></p> <p>Other Qualification * <input type="text" value="n/a"/></p> | <p>Select – Other</p> <p>Other Qualification - n/a</p> |
| <p><input type="checkbox"/> * I declare that the information in this application and any attachments are true and complete as at the date of this form</p> | <p>Provide declaration - checkbox</p> |
| <p>Presenter</p> <p>Capacity of Presenter * <input type="text" value="-- Please Select --"/></p> | <p>Select if you are the tenant, landlord or the professional advisor.</p> |



Long-Term Lease

Duration of lease agreement is more than 10 years Section 1: General details.

Section 1: General details

| | |
|--|--|
| <p>Nature of interest * <input type="text" value="Leasehold"/></p> <p>Property Part * <input type="text" value="Unit"/></p> | <p>Select – Leasehold</p> <p>Select - Unit</p> |
| <p>Property Name/ Building Name * <input type="text" value=""/></p> | <p>Select your building name.</p> <p>The Galleria Mall The Galleria Al Maryah Mall Al Sila Tower Al Maqam Tower Al Khatem Tower</p> |
| <p>Details of Unit</p> <p>Unit Usage * <input type="text" value="-- Please Select --"/></p> <p>Floor/Level Number * <input type="text"/></p> <p>Unit Number * <input type="text"/></p> <p>Area in Sq. Metres * <input type="text"/></p> <p>Copy of floor plan / title plan with legal and physical boundaries <input type="button" value="Upload Document"/></p> <p>Supporting Documents <input type="button" value="Upload Document"/></p> | <p>Select Usage – Commercial, Residential or Others</p> <p>Enter Details of Unit – Refer to your lease agreement</p> <p>Upload – floor plan</p> |
| <p>Supporting Documents <input type="button" value="Upload"/></p> | <p>Supporting Documents is not a required field, however if you feel you have any documents to support your application, you can upload at this location.</p> |



Section 2: Details of the Lease

| | |
|--|--|
| Lease Term * <input type="text" value="Long Term (greater than 10 years and less than 198 years)"/> | Select – Long Term |
| Commencement Date * <i>dd-MMM-yyyy</i> <input type="text"/> Expiry Date * <i>dd-MMM-yyyy</i> <input type="text"/> | Enter commencement and expiry date – refer to the lease agreement |
| Lease Options <input type="text" value="-- Please Select --"/> Rights attached to the lease <input type="text" value="-- Please Select --"/> | Select applicable options |
| Rent Paid/Payable * <input type="text" value="-- Please Select --"/> Base Rent (in US\$) * <input type="text"/> | Refer to your lease agreement to get this information. |
| Copy of the lease / memorandum of lease * <input type="button" value="Upload Document"/> Is the property subject to any benefits or burdens? * <input type="radio"/> Yes <input checked="" type="radio"/> No | Upload lease agreement and select No in question on benefits and burdens (if applicable) |



Section 3: Lessor/Landlord Details

| | |
|---|--|
| <p>Lessor/Landlord Details</p> <p>Company / Firm Name</p> <p>Company / Firm Name in Arabic</p> <p>Registration Number</p> <p>Place of Registration / Incorporation</p> <p>Legal Entity Structure</p> <p>Governing Law</p> <p>Registered Office Address</p> <p>Certificate Of Incorporation</p> | <p>Details of Lessor/Landlord will appear here. You don't need to enter any information.</p> |
|---|--|



Section 4: Lessee/Tenant Details

| | |
|---|--|
| <p>Individual or Body Corporate</p> <p>Individual <input type="button" value="v"/></p> | <p>Individual: If the tenant is a person</p> <p>Body Corporate: If the tenant is an entity</p> |
| <p>If Individual:</p> | |
| <p>Full Name</p> <p>Title * <input type="button" value="-- Please Select --"/> Forename(s) * <input type="text"/> Surname * <input type="text"/> Former Names <input type="text"/></p> <p>Forenames in Arabic <input type="text"/> Surname in Arabic <input type="text"/></p> <p>Nationality * <input type="button" value="United Arab Emirates"/> <input type="button" value="v"/></p> <p>Date of Birth * <input type="text" value="dd-MMM-yyyy"/> <input type="button" value="📅"/></p> <p>Occupation <input type="text"/></p> | <p>Please fill in the required information of the tenant.</p> <p>Please ensure that name, Date of Birth and nationality align to the passport details of the individual.</p> |
| <p>Residential Address</p> <p>Unit Number / Level Number * <input type="text"/></p> <p>Building Name * <input type="text"/></p> <p>Street / Area * <input type="text"/></p> <p>PO Box Number <input type="text"/></p> <p>State / Province <input type="text"/></p> <p>Emirate <input type="button" value="Abu Dhabi"/> <input type="button" value="v"/></p> <p>Country * <input type="button" value="United Arab Emirates"/> <input type="button" value="v"/></p> | <p>This must be the residential address of the Tenant. Commercial addresses in this section will not be accepted.</p> |
| <p>Passport Copy *</p> <p><input type="button" value="Upload Document"/></p> | <p>Passport: Please upload a clear copy of the passport of the Director</p> |
| <p>Witness Qualification * <input type="button" value="Other"/> <input type="button" value="v"/></p> <p>Other Qualification * <input type="text" value="n/a"/> <input type="button" value="x"/></p> | <p>Select – Other</p> <p>Other Qualification - n/a</p> |
| <p><input type="checkbox"/> * I declare that the information in this application and any attachments are true and complete as at the date of this form</p> | <p>Provide declaration - checkbox</p> |
| <p>Presenter</p> <p>Capacity of Presenter * <input type="button" value="-- Please Select --"/> <input type="button" value="v"/></p> | <p>Select if you are the tenant, landlord or the professional advisor.</p> |



If Body Corporate and not registered in ADGM

| | |
|--|--|
| <p>Individual or Body Corporate <input type="text" value="Body Corporate"/></p> <p>Search the registry for a Company/Partnership? *</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p> | <p>Select - Body Corporate</p> <p>Search registry – No</p> |
| <p>Company / Firm Name * <input type="text"/></p> <p>Company / Firm Name in Arabic <input type="text"/></p> <p>Registration Number * <input type="text"/></p> <p>Place of Registration / Incorporation * <input type="text" value="United Arab Emirates"/></p> <p>Legal Entity Structure * <input type="text"/></p> <p>Governing Law * <input type="text"/></p> <p>Registered Office Address</p> <p>Office Number * <input type="text"/></p> <p>Floor * <input type="text"/></p> <p>Building Name * <input type="text"/></p> <p>Street Name of Cluster / Square / Area on the island * <input type="text"/></p> <p>PO Box Number <input type="text"/></p> <p>State / Province <input type="text"/></p> <p>Emirate <input type="text" value="Abu Dhabi"/></p> <p>Country * <input type="text" value="United Arab Emirates"/></p> | <p>Insert the name of the Company that is the tenant, as listed on the lease agreement.</p> <p>Registration number: this is the Commercial License Number of the entity.</p> <p>Place of Registration / Incorporation: The country that the entity has been registered or incorporated in. Please ensure this aligns to the Certificate Of Incorporation or Registration which will be requested to be uploaded later on this page.</p> <p>Registered Office Address: Enter the address of the company.</p> |
| <p>Certificate Of Incorporation * <input type="button" value="Upload Document"/></p> | <p>Certificate Of Incorporation or Registration: Please upload a clear copy of the Certificate of Incorporation or Registration or a document of similar effect.</p> |
| <p>Witness Qualification * <input type="text" value="Other"/></p> <p>Other Qualification * <input type="text" value="n/a"/></p> | <p>Select – Other</p> <p>Other Qualification - n/a</p> |
| <p><input type="checkbox"/> * I declare that the information in this application and any attachments are true and complete as at the date of this form</p> | <p>Provide declaration - checkbox</p> |



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| <p>Presenter</p> <p>Capacity of Presenter * <input type="text" value="-- Please Select --"/></p> | <p>Select if you are the tenant, landlord or the professional advisor.</p> |
| <p><i>If Body Corporate and registered in ADGM</i></p> | |
| <p>Individual or Body Corporate <input type="text" value="Body Corporate"/></p> <p>Search the registry for a Company/Partnership? *</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Search for the Company/Partnership you wish to add as a Lessee * <input type="text"/></p> | <p>Select - Body Corporate</p> <p>Search registry – Yes</p> <p>Enter you company/partnership name and select from the list. The information of the company/partnership will appear on this section.</p> |
| <p>Witness Qualification * <input type="text" value="Other"/></p> <p>Other Qualification * <input type="text" value="n/a"/></p> | <p>Select – Other</p> <p>Other Qualification - n/a</p> |
| <p><input type="checkbox"/> * I declare that the information in this application and any attachments are true and complete as at the date of this form</p> | <p>Provide declaration - checkbox</p> |
| <p>Presenter</p> <p>Capacity of Presenter * <input type="text" value="-- Please Select --"/></p> | <p>Select if you are the tenant, landlord or the professional advisor.</p> |