



Hearing Rooms

	Al Reem 1 & 2	Al Reem 2	Al Reem 1	Yes	Shaheen 1 & 2
Full Day	● USD 2,520	● USD 1,260	● USD 1,260	● USD 1,960	● USD 1,110
Half Day	● USD 1,600	● USD 800	● USD 800	● USD 1,240	● USD 700
Hourly Extension	● USD 670	● USD 335	● USD 335	● USD 520	● USD 290
Size sq. ft.	● 1,678	● 839	● 839	● 1,307	● 734
Capacity U-Shape	● 38	● N/A	● N/A	● 22	● N/A
Capacity Investor State	● 42	● N/A	● N/A	● 32	● N/A
Capacity Classroom	● 60	● 25	● 25	● 40	● 20

Breakout Rooms

	Shaheen 1 or 2	Shaheen 1 & 2	Jelfar	Arzanah	Al Manhal	Al Rowdah
Full Day	● USD 540	● USD 1,110	● USD 400	● USD 400	● USD 500	● USD 310
Half Day	● USD 340	● USD 700	● USD 250	● USD 250	● USD 315	● USD 195
Hourly Extension	● USD 145	● USD 290	● USD 105	● USD 105	● USD 130	● USD 80
Size sq. ft.	● 360	● 734	● 265	● 265	● 332	● 205
Capacity Meeting	● 12	● 20	● 8	● 8	● 16	● 8

Complimentary services

The following services are included in the above room rates:



Coffee, tea and water



Internet



Audio-visual



Technical support



Secure rooms



Writing pads and stationary



Whiteboard and flipcharts



Projector screens



TV screens and monitors



Telephone calls



Teleconferencing



Videoconferencing

Other services upon request

These additional services are available upon request at additional costs.

Please enquire with our team for pricing.

- ✓ Translation
- ✓ Transcription
- ✓ Copy or print
- ✓ Courier
- ✓ Catering

- Rates for hearing and breakout rooms are subject to 5% VAT.
- A 20% discount is applicable to ICC arbitration hearings.
- Room bookings on weekends and public holidays are subject to staff availability and additional charges. Email enquiry@adgmac.com for details.
- A private room will be provided for the tribunal inclusive of the hearing room rates.

Terms and Conditions

✓ Confirmation

- Within **7 days** of acceptance in writing by the **ADGM Arbitration Centre** (“the **Centre**”) of a booking enquiry, the Centre will:
 - (a) invoice the party making the booking for the cost of all facilities booked, or
 - (b) if the booking is a joint booking, invoice each party:
 - (i) for the room rate of their own breakout room(s) and any other facilities booked by that party; and
 - (ii) their equal proportion of the room rate of the selected hearing room.
- All invoices are payable in full within 30 days of receipt by the party(ies), or not later than 5 days before the first day of the booked period, whichever is the earlier.

✗ Cancellation

- All cancellations must be confirmed in writing.
- Where the Centre secures an alternative booking for the period – there will be no cancellation charge.
- Where the Centre does not secure an alternative booking:
 - (a) for a cancellations made more than 4 months prior to the first day of the booked period, no booking charges will apply.
 - (b) for cancellations made more than 1 month prior to the first day of the booked period, 50% of the booking charges will apply.
 - (c) for cancellations made less than 1 month prior to the first day of the booked period, 100% of the booking charges will apply.

🕒 Business Hours

- Full day hours are from 8:30am to 5:00pm Monday to Friday.
- Half day hours are from 8:30am to 12:30pm or 1:00pm to 5:00pm.
- Out of hours arrangements can be made upon request, but cannot be guaranteed.

📍 **ADGM Arbitration Centre**
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🌐 www.adgmac.com

✉ enquiry@adgmac.com

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 **ADGM**
Arbitration Centre