

To: All ADGM Licenced Persons

REGISTRATION AUTHORITY CIRCULAR NO. (39) OF 2020: valet parking services requirements

This circular replaces all previous circulars concerning restrictions on the provision of valet parking services in the ADGM Financial Free Zone (Al Maryah Island).

ADGM licensed persons may resume valet parking services subject to following the health and safety preventative and precautionary requirements set out below.

Health and Safety Measures

1. All valet attendants must undergo COVID19 testing prior to commencing the service and on a fortnightly basis. The valet attendant's test result must be negative to perform their duties.
2. Taking regular temperature checks of valet attendants throughout the day.
3. Valet attendants must be trained on preventative measures.
4. Valet attendants must wear masks and gloves at all times and change them frequently.
5. Valet attendants must sanitise their hands and change gloves after serving each customer.
6. The valet station and payment points must be equipped with hand sanitiser and sanitizer wipes, with the vehicle's steering wheel, gear stick, keys and any other touched surface wiped before handing over the vehicle.
7. The valet station must be disinfected regularly.
8. A disposable cover / sheet must be applied to the vehicle's seat and steering wheel by the valet attendant.
9. Valet attendants must ensure adequate ventilation by keeping AC on and windows open when delivering vehicle back to a customer.
10. Electronic or 'smart' payment is to be encouraged. Payment equipment to be sanitized before and after each use.
11. Physical distancing of 2m between valet attendants and customer must be maintained.
12. Physical distancing floor markings must be installed.
13. Driver / vehicle user's temperature must be checked before providing the service.

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14. Driver / vehicle user with COVID19 symptoms must not be served.

15. All operational areas related to the valet service must be disinfected daily.

The above requirements are effective from the date of this circular and until further notice.

The Registration Authority monitors adherence with Circular requirements.

Non-compliance with the requirements may result in regulatory action including financial penalties starting from USD 800 and up to USD 10,000 and/or commercial licence cancellation.

Further Information

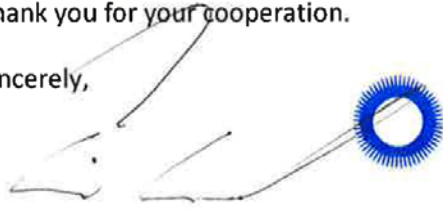
If you have any questions in relation to this circular, please contact the Monitoring & Enforcement Division of the RA by telephone on +971 (0)2 333 8888 or by email: monitoring@adgm.com.

For further information and official updates on COVID-19 from the Abu Dhabi Department of Health, please go to: <https://doh.saal.ai/>.

For the most recent updates on COVID-19 related ADGM Circulars and Services, please go to: <https://www.adgm.com/registration-authority/covid-19-circulars>.

Thank you for your cooperation.

Sincerely,



ABU DHABI GLOBAL MARKET
سوق أبوظبي العالمي 40

Registration Authority