

Note:
This Circular has been replaced by
Registration Authority Circular No. 27 of 2020

29 March 2020

To: All ADGM Licenced Persons

REGISTRATION AUTHORITY CIRCULAR NO. 14 OF 2020: Obligation on all ADGM Licenced Persons in relation to the maximum proportion of employees working in office

The purpose of this circular is to inform all Abu Dhabi Global Market (ADGM) Licenced Persons of the implementation of the UAE's 'Remote Work System' requirements in the ADGM Financial Free Zone (Al Maryah Island).

In the context of ongoing preventative and precautionary measures to ensure individual health and safety as a result of coronavirus (COVID-19), the Registration Authority (RA) requires that each Licenced Person ensures that no more than thirty per cent (30%) of its employees work from the firm's registered office. Any staff whose role does not require their physical presence in the office should work remotely.

Subject to RA Circulars No. 11, No. 12 and No. 13 of 2020, businesses in the following sectors are exempted: supermarkets, grocery stores, pharmacies, hospitality, food establishments (delivery services only), security, maintenance, cleaning, infrastructure management and construction.

The above requirement is effective immediately and until further notice.

For staff who are required to work in the office, the RA reminds ADGM Licensed Persons of their duty of care towards employees highlighted in RA Circular No. 2 of 2020.

Further Information

If you have any questions in relation to this circular, please contact the Monitoring & Enforcement Division of the RA by telephone on +971 (0)2 333 8888 or by email: monitoring@adgm.com.

For further information and official updates on COVID-19 from the Abu Dhabi Department of Health, please go to: <https://doh.saal.ae/>.

For the most recent updates on COVID-19 related ADGM Circulars and Services, please go to: <https://www.adgm.com/registration-authority/covid-19-circulars>.

Thank you for your cooperation.

Sincerely,

  **ABU DHABI GLOBAL MARKET**
سوق أبوظبي العالمي 4D

Registration Authority

REGISTRATION AUTHORITY
سلطة التسجيل