

Government Services Fee Schedule



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Company Services – Establishment Card

Establishment Card Services	
Service Name	Fees in AED (inclusive of VAT)
New Establishment Card	1,029.77
Renew Establishment Card	1,031.75
Amend Establishment Card	254.75
Cancel Establishment Card	362.27
Establishment Data Modification	257.27

Company Services – E-Channels Account

Establishment Card Services	
Service Name	Fees in AED (inclusive of VAT)
New E-Channels Account	4,097.27
Renew E-Channels Account	1,522.27
Cancel E-Channels Account	257.27

Company Services – P.O. Box Services

P.O. Box Services	
Service Name	Fees in AED (inclusive of VAT)
New P.O.Box Application (Service charge only excluding package price)	250.00
Renew P.O.Box Application (Service charge only excluding package price)	250.00
Cancel PO Box Service	00.00

Company Services – Letters

Letter Services	
Service Name	Fees in AED (inclusive of VAT)
Employee List	254.77
Employee Entry & Exit Report	254.77
NOC for Government Organization	100.00

Employment Services – Employee

Employee Services	
Service Name	Fees in AED (inclusive of VAT)
<u>New Visa Services</u>	
New Employment Visa (Inside UAE) – 3 Years	4,247.97
New Employment Visa (Outside UAE) - 3 Years	3,435.62
New Employment Visa (Inside UAE) – 1 Year	2746.75
New Employment Visa (Outside UAE) - 1 Year	1,934.40
<u>Renewal Visa Services</u>	
Renew Employment Visa	2,615.87
<u>Visa Transfer Services</u>	
Employment Visa Transfer	3,443.37

Employment Services – Work Permits

Work Permit Services	
Service Name	Fees in AED (inclusive of VAT)
New Work Permit – Full Time Non Sponsored Employee	300.00
Renew Work Permit – Full Time Non Sponsored Employee	300.00
New/Renew Temporary Work Permit 3 Months	150.00
New/Renew Temporary Work Permit 6 Months	300.00
New/Renew Temporary Work Permit 12 Months	600.00
Cancel Work Permit/ Temporary Work Permit	00.00

Employment Services – Dependent

Dependent Services	
Service Name	Fees in AED (inclusive of VAT)
<u>New Dependent Visa Services</u>	
New Dependent Residence Visa (Outside UAE/Above 18)	2,706.87
New Dependent Residence Visa (Outside UAE/Below 18)	2,194.37
New Dependent Residence Visa (Inside UAE/Above 18)	3,519.22
New Dependent Residence Visa (Inside UAE/Below 18)	3,006.72
New Born Baby in the UAE	1,382.12
<u>Renewal Dependent Visa Services</u>	
Renew Dependent Residence Visa (Above 18)	2,094.62
Renew Dependent Residence Visa (Below 18)	1,582.12
<u>Visit Visa</u>	
Personal Visit Visa Short term	509.42
Personal Visit Visa Long term	1,014.02

Other Visa Services

Other Visa Services	
Service Name	Fees in AED (inclusive of VAT)
Cancel Employment/Dependant Residence Visa	257.27
Visa Amendment – Change of Job Title (applicable to employees only)	257.27
Visa Correction – Change of Name	519.77
Visa Re-Stamping on New Passport	517.27
Visa Re-Stamping on Lost/ Damaged Passport	309.77
Residency Data Modification	257.27
Report Employee as Absconding	1,032.27
Withdraw Absconding Status of Employee	1,044.77

Permits

Other Employment Services	
Service Name	Fees in AED (inclusive of VAT)
New/ Renew Alcohol Permit	11,019.00 per annum
Entertainment Permit	367.35 per month
Events and Exhibition Permit	367.35 per month
Photography Permit	367.35 per month
Sales and Promotion Permit	367.35 per month
Shisha Permit	367.35 per month
Trainings and Seminar Permit	367.35 per month